

United States Department of the Interior  
BUREAU OF LAND MANAGEMENT  
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In Reply Refer To:  
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March 29, 2002

EMS Transmission  
Instruction Memorandum No. BC-2002-044  
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To: State Directors  
Attn: Deputy State Director for Administration, Assistant Director, FA-100

From: Director, National Business Center

Subject: Complying with Executive Orders 13149/13031 and Improving Fuel Efficiency through  
Light Truck FY 2002 Procurement Activities DD: 4/30/02

**Program Areas:** Fleet Management

**Purpose:** This memorandum sets forth the Bureau of Land Management (BLM) strategy for complying with Executive Order 13149, Greening the Government through Federal Fleet and Transportation Efficiency and Executive Order 13031, Federal Alternative Fueled Vehicle Leadership.

**Policy/Action:** Executive Order 13149 requires that we reduce petroleum fuel consumption in FY 2004 by 20 percent from the FY 1999 baseline consumption. In accordance with this legislation, a major objective for the BLM is to replace the existing fleet with more fuel efficient vehicles. Since our mission keeps expanding, this goal will be measured by increases in fuel economy, i.e., miles per gallon of petroleum fuel consumed, rather than a direct reduction in gallons consumed. Law enforcement and fire vehicles are exempt from this requirement; however, the use of alternative fuel by these vehicles will continue to contribute to alternative fuel usage goals and reduce our overall fuel consumption.

In accordance with Executive Order 13031, Federal Alternative Fuel Vehicle Leadership, we are required to purchase Alternative Fuel Vehicles (AFVs) for 75 percent of the FY 2002 new vehicle acquisitions for fleets of 20 or more vehicles located in Standard Metropolitan Statistical Areas (SMSAs). This information is further specified in the Department of Energy (DOE) Clean Cities Program. The use of alternative fuel in these vehicles contributes to reducing our consumption of petroleum fuels. We attempt to get exemptions from this requirement by certifying the use of vehicles outside of the SMSA. Acquisitions include vehicles leased from GSA as well as the new Interior acquisitions. Current BLM cities with offices that are located in SMSAs are as follows: Phoenix, Denver, Boise, Salt Lake City, Sacramento, Riverside, Jackson, Portland, Spokane, Bakersfield, Milwaukee, Washington, and Las Vegas. Law enforcement, fire, and other emergency vehicles are exempt from the fleet totals used to qualify for this requirement, but acquisitions for emergency use AFVs and consumption of bio-diesel can be used to meet this requirement.

All BLM offices must consider how they will individually structure their fleet to meet fuel consumption requirements. By making the right choices, we can best position BLM to minimize the consumption of petroleum fuels. Managers should carefully evaluate their requirements when specifying replacement vehicles and select sizes and options that can contribute toward reducing fuel consumption. Leased acquisitions from GSA will also count for our fuel consumption, so care should be taken in requisitioning replacement leased vehicles as well. The consequences of not moving toward these goals may be mandatory reductions in vehicles or limitations on fuel consumption due to budget restrictions. We acknowledge that alternative fuels are not widely available. If warranted, we will be installing an alternative fueling facility at the office if the fuel is not locally commercially available.

To assist you in the annual acquisition process, we have listed specific steps for processing motor vehicle requisitions in Attachment 1.

To ensure the delivery of light trucks in early 2003 for use during the 2003 field season, *it is essential field offices submit a requisition for all proposed vehicles and a consolidated certification for standard and law enforcement vehicles to the National Business Center(NBC) Property Operations Branch (BC-653), on or before April 30, 2002.* The requisitions must be signed by the State Director or the Assistant Director, FA-100, or their authorized representative; this may also be delegated to the Field Office or District Manager level.

Your requisitions, cover letters, and justifications may be submitted by either fax, Lotus Notes, or through the mail. All electronic correspondence should be submitted in Word Perfect format. Originals of BLM Form 1510-18 must be mailed in, referencing the Motor Vehicle Requisitions they pertain to. *Incomplete motor vehicle requisitions will be returned to the originating office. The Property Operations Branch will consolidate all procurement requirements by June 2002, and forward them to the General Services Administration (GSA) for final order processing.*

**Budget Impact:** No adverse impacts are anticipated, except for offices requisitioning additional Interior vehicles. Savings to benefitting activities will result from acquiring downsized vehicles.

**Background:** Each year the NBC Property Operations Branch coordinates the replacement of Interior-owned vehicles operated by BLM field offices using WCF funding. This memorandum coordinates this activity. We can put forth our best effort to achieve a 20 percent reduction in petroleum fuel consumption by choosing smaller vehicles, vehicles with two-wheel drive versus four-wheel drive, vehicles with the minimum size engine to accomplish the mission, vehicles with diesel engines when they are available, and AFVs.

**Manual/Handbook Sections Affected:** Guide Handbook 1520-3, Fleet Management, Requisitioning Requirements (new addition).

**Coordination:** BLM Fleet Manager in the NBC's Property Operations Branch; WCF Manager in the NBC's Finance Program Management Branch; Washington Office Property, Acquisition, and Headquarters Services; and NBC's Property Policy, Analysis, and Oversight Office.

**Contact:** For operational/policy issues, please contact Tom Jatko, BLM Fleet Manager/Equipment Specialist, at (303) 236-9456, or for further policy clarification contact Jim Crews, Policy, Analysis, and Oversight Office at (303) 236-4676.

Signed by:  
Dennis Sykes  
Director, National Business Center

Authenticated by:  
Melodie Lloyd  
Executive Coordinator

#### 7 Attachments

- 1- Steps for Requisitioning Vehicles (3 pp)
- 2- Motor Vehicle Replacement Listing (16 pp)
- 3- Individual WCF Replacement Motor Vehicle and Heavy Equipment Requisition (1 p)
- 4- Certification for Standard and Law Enforcement Vehicles (1 p)
- 5- Replacement Criteria for Light Trucks (1 p)
- 6- Average Vehicle Replacement Costs (1 p)
- 7- Certification of Requirement for Oversize Vehicle (1 p)

## **Steps for Requisitioning Vehicles**

1. Please review the vehicles eligible for replacement based on projected mileage on Attachment 2, Vehicle Replacement List, to determine if replacement is necessary and then complete the analysis on Attachment 3, Individual Working Capital Fund (WCF) Replacement Motor Vehicle and Heavy Equipment Requisition, for each vehicle to be replaced. Vehicles newer than the 1998 model year will be replaced as funds are available. When completing the requisition, enter the options needed. Vehicles in continuous heavy-duty use, such as law enforcement vehicles, should order a trailer towing package, options RH3 or RH4, as appropriate, since this option includes a heavier suspension system and cooling system.
2. Attachment 3 should be used as an individual vehicle requisition in lieu of BLM Form 1510-18 unless additional funds are required. If additional funds are required, a 1510-18 must be attached approving the additional funds. Attachment 3 was changed in 2001, so please use the new form, as other forms will not be accepted. The new form is included as an attachment in Word Perfect 9.0 format and is also available on the Property Management Web site: <http://ncweb.sc.blm.gov/property>.
3. Many vehicles other than law enforcement vehicles are showing over 100,000 miles at a 4-year life cycle. Maintenance costs normally begin to rise on these high-mileage vehicles, resulting in higher use rates. Rotation of these vehicles with low-mileage vehicles will alleviate the need for early replacement and additional costs of vehicle preparation such as radio installation and vehicle markings. Fleet managers in states where there is over- and under-utilization of vehicles among offices may wish to look at fleet distribution or fleet size.
4. With this replacement cycle, we must downsize vehicles in order to comply with the Executive Order. No vehicle (except for law enforcement vehicles) larger than items 100 (Jeep Liberty, Ford Explorer, Ford Escape, or Chevy Trailblazer) or items 41 or 41C (Dodge Ram 1500, Chevy C1500, or Ford F150) will be ordered unless it is an alternative fuel vehicle or there is an accompanying certification from the local manager .
5. This certification must state that (a) the vehicle is required to haul or pull a larger payload than is permitted in the above vehicles for at least 40 percent of the miles traveled, (b) four-wheel drive is required to ensure the safe and timely completion of the travel, and (c) there is no alternative among currently available vehicles in the local fleet to meet these requirements.
6. The minimum size engine in these vehicles will be ordered unless there is additional justification. Service or utility body trucks must be ordered with diesel engines or as alternative fuel vehicles with the propane (LPG2) option. A certification for larger vehicle is included as Attachment 7, Certification for Requirement for Oversize Vehicle. Downsizing a vehicle could save your office 25 percent of the annual cost you are paying for a full-size vehicle.
7. The requisition number, which must be assigned by office location, consists of the state,

office, and a consecutive document control number (example: BFR02-005). The requisition must be signed by an authorized official at the requisitioning office. Requisitions prepared in field offices must be reviewed and approved at the State Office level primarily to ensure that the vehicle being requisitioned has the appropriate options that match the vehicle standard item number according to the Federal Standard.

8. If a particular model of vehicle is desired or when a particular style or option that is required is available with only one manufacturer's model, a sole source justification must explain how the option(s) is (are) essential to meeting the minimum operating requirements of the government. Requisitions for a sole source procurement must be supported by a "Justification for Sole Source Procurement." Sole source justifications must be signed by persons authorized to approve the requisition.

9. If the requisition is for a law enforcement vehicle, a "Certification of Standard and Law Enforcement Vehicles" is also required (see Attachment 3). Law Enforcement General Orders specify the types of vehicles and options that may be requested for law enforcement vehicles. These are standard items 46C, 47C, 49C, 105, or 105B. Requests for vehicles other than these must be accompanied by a justification signed by the BLM Chief of Law Enforcement, WO-370.

10. Attachment 5 lists the Replacement Criteria for Light Trucks. The forecast list, Attachment 2, projects mileage through April 2003. If your office anticipates a change in the usage of the vehicle, please consider that in forecasting your replacement requirements. Where a vehicle meets age, but not usage, criteria, the local fleet size should be evaluated for underutilized vehicles.

11. A copy of Federal Standard 307AE, Trucks, Light, Commercial, 4x2 and 4X4, 4,000 to 19,999 pounds GVWR, dated July 2001, should have been sent by GSA to all State and District Offices in October 2001 for use in identifying requirements and preparing requisitions for replacement vehicles. This standard is also available on the GSA web site: <http://pub.fss.gsa.gov/vehicles/buying/> and may be downloaded.

12. Attachment 6 is a schedule of average costs for WCF light truck classes and corresponding GSA Standard Item numbers. Field offices can use this attachment to determine the approximate cost for purchasing a new vehicle.

13. Light fire engines, class 662 and 663, should not be replaced using a GSA Federal Supply Schedule Contract. The replacement of these trucks is coordinated at NIFC, FA-240, by Mike Utecht, at (208) 387-5424. He has the forms required to order these trucks. Please do not use the order form for light trucks attached to this memorandum to order light fire engines.

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: ALASKA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
AK 310	170	I259110	97	68,168

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: ARIZONA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
AZ020	169	I262629	00	60,195
AZ 040	167	I266163	99	61,441
AZ 050	169	I266507	00	71,409
AZ 060	162	I258865	97	62,901
	169	I266164	99	60,577
AZ910	164	I262307	98	84,983
		I266719	00	66,727

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: NATIONAL BUSINESS CENTER**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
BC600	168	I266352	1999	70,871



**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: CALIFORNIA (page 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CA160	164	I262215	99	80,021
	167	I266537	00	70,453
CA170	161	I266000	99	70,550
CA190	146	I266894	97	70,268
	162	I266390	99	67,649
	164	I262426	98	64,055
	169	I266113	99	76,032
CA310	167	I262263	98	63,565
CA320	161	I168386	94	73,540
	162	I256471	96	67,808
		I256472	96	60,428
	170	I262381	98	61,515
CA330	161	I266385	99	64,232
CA350	163	I259136	97	62,580
	168	I259118	97	62,666
CA360	167	I262268	99	66,310
CA 370	162	I258943	97	64,283
		I256053	95	53,148
	164	I262309	98	77,380

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: CALIFORNIA (page 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CA 650	164	I266704	00	62,588
CA 660	162	I262252	98	69,132
		I266006	99	65,762
	169	I255703	00	77,336
CA 670	167	I266099	98	62,457
		I262336	98	61,032
CA680	163	I265936	99	70,256
	164	I266272	99	64,491
	167	I273490	99	63,646
	168	I266458	99	65,507
		I258884	98	66,299
	169	I266696	00	73,310
CA910	160	I165477	93	58,840
	166	I256274	95	67,048
	168	I168456	94	68,388
		I258918	97	64,132
		I258929	97	61,611
		I256430	96	68,875

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: COLORADO**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
CO500	167	I258799	97	69,450
	168	I168533	94	68,150
	169	I266715	00	86,383
CO600	169	I266709	00	67,371
CO610	162	I256071	95	60,683
	163	I256468	96	74,769
CO620	160	I256432	96	58,495
	642	I256433	96	57,753
CO910	146	I256863	97	69,919
	162	I256683	97	74,392
	163	I256865	97	68,741
	166	I262084	99	73,417
		I262420	99	68,245
	167	I265951	99	63,965
	168	I259028	97	64,047
		I266148	99	84,716
		I266550	00	64,519
	169	I262428	98	103,098

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: EASTERN STATES**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
ES020	142	I266150	99	104,442
ES030	162	I262170	98	80,724
	168	I262087	98	71,434
ES910	146	I258832	97	61,950
	166	I265956	99	68,808
		I266400	99	62,399

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: FIRE & AVIATION**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
FA 100	143	I266898	97	75,419
	670	I262221	98	80,011

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: IDAHO**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
ID 076	162	I276959	98	65,881
	163	I266625	00	60,445
	164	I266786	00	82,310
	642	I262089	98	60,381
ID080	169	I266367	99	68,013
ID910	160	I256530	96	67,755
	164	I262299	98	70,487

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: MONTANA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
MT060	140	I262091	98	65,491
MT062	163	I266208	99	62,134
	164	I266392	99	74,782
MT 070	167	I265958	99	83,014
MT910	166	I265960	99	60,663
		I265961	99	61,251
	169	I266154	99	63,194

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: NEW MEXICO (PAGE 1)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NM010	140	I256665	96	63,810
	143	I262114	98	64,137
	161	I262361	98	73,490
	163	I266076	99	61,909
	166	I265966	99	77,886
		I262369	99	69,178
	167	I266077	99	66,280
	168	I266579	00	68,400
	170	I266075	99	66,024
NM020	161	I266018	99	67,980
	162	I266326	99	61,220
	163	I266078	99	72,680
		I259086	98	60,507
NM030	161	I258785	97	66,609
	166	I256482	96	66,643
	167	I266590	00	61,158
	168	I258791	97	60,506
	170	I262232	98	65,438
NM040	167	I265970	99	71,702
NM044	143	I266636	00	66,633
	167	I266629	00	113,245
		I266781	00	83,597
	168	I266639	00	66,865
NM 050	168	I262145	98	63,021



**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: NEW MEXICO (PAGE 2)**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NM060	162	I265943	99	63,099
	164	I266752	00	72,385
	169	I262451	98	61,612
	170	I266593	00	93,477
NM070	162	I259042	97	66,357
		I259043	97	66,401
		I266311	99	70,783
NM080	162	I266138	99	65,399
		I266139	99	64,635
	167	I262493	99	65,152
		I265972	99	72,078
		I265973	99	62,105
NM090	162	I266745	00	76,810
	167	I276823	00	87,106
	168	I266638	00	61,335
	170	I266420	99	62,122
NM910	162	I258970	97	63,497
	167	I258973	97	62,559

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: NEVADA**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
NV010	167	I256460	96	63,163
NV 020	163	I258916	97	64,826
	167	I272977	01	67,793
NV040	162	I266299	99	63,882
	163	I262067	98	65,125
		I258962	97	64,395
		I266098	99	93,836
	170	I266014	99	62,227
NV045	163	I266015	99	66,449
		I266310	99	67,621
		I266323	99	95,318
NV050	141	I255940	95	56,456
	163	I256559	96	70,719
		I266876	00	81,477
	167	I256540	96	63,131
		I262108	99	66,137
	169	I259171	97	46,719
NV060	162	I266102	99	62,293
	163	I266344	99	63,672
	167	I262111	98	93,872
	168	I256580	96	55,703
	169	I258968	97	88,563
	170	I259033	97	65,601
NV910	166	I262367	99	60,634
	167	I262110	98	87,420
	169	I262342	99	99,771
	170	I162717	92	59,287

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: OREGON**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
OR010	162	I256456	96	62,523
	163	I262126	98	72,760
		I266023	99	69,715
OR020	168	I266645	00	70,497
OR030	164	I262530	99	62,238
	167	I265986	99	70,630
OR050	161	I262270	96	60,465
	163	I266289	99	72,979
	170	I262612	00	63,895
OR110	161	I256931	97	63,484
	168	I266039	94	107,279
	169	I262323	99	71,609

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: UTAH**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
UT020	162	I266653	00	60,156
UT040	162	I266735	00	92,891
	164	I266345	99	68,009
		I266692	00	78,663
UT050	167	I266655	00	63,375
	168	I258868	97	65,448
UT060	169	I266751	00	61,590
UT080	162	I266137	99	63,841
	167	I262581	99	75,453
UT910	163	I266027	99	63,180
	167	I262385	99	67,762
	168	I266226	99	78,614
		I266225	99	65,649

**VEHICLES THAT MEET REPLACEMENT STANDARDS**

Replacement Listing for FY 2003

**STATE: WYOMING**

<b><u>LOCATION</u></b>	<b><u>CLASS</u></b>	<b><u>LICENSE NO.</u></b>	<b><u>YEAR</u></b>	<b><u>PROJECTED MILEAGE</u></b>
WY030	161	I258851	97	67,063
		I258852	97	66,858
		I259036	97	68,474
		I259034	97	64,152
	162	I262225	98	71,033
		I266607	00	84,888
	163	I258855	97	60,805
	166	I266053	99	70,550
	167	I256411	96	66,074
		I262140	99	60,085
	168	I262142	98	71,117
	170	I258858	96	63,295
		I259094	97	61,584
WY040	162	I262425	92	30,135
		I256871	97	67,355
		I262144	98	61,297
	163	I258942	98	64,049
	167	I262370	99	92,405
		I265981	99	83,469
	168	I259099	97	87,705
	170	I266101	99	104,844
WY060	162	I262242	98	64,464
		I266666	00	67,142
		I266669	00	68,236
	163	I262375	98	74,048
WY910	162	I162577	92	46,006
		I262244	98	63,814
	163	I262294	98	131,123
	164	I262537	99	75,332
	166	I256660	96	61,228
	167	I262293	99	69,682
		I266348	99	93,252
	168	I266521	00	74,432
		I262128	98	60,350

**Individual WCF Replacement Motor Vehicle (MV) And Heavy Equipment Requisition**

**THIS SECTION TO BE COMPLETED BY THE BUSINESS CENTER**

Agency Order Number \_\_\_\_\_ Estimated Cost \_\_\_\_\_ Class \_\_\_\_\_ New License \_\_\_\_\_

FEDSTRIP Number \_\_\_\_\_ RPN Number \_\_\_\_\_ Rejected \_\_\_\_\_

**REMAINDER OF FORM TO BE COMPLETED BY THE REQUESTING OFFICE**

1. Vehicle Delivery Address: BLM Ofc Code \_\_\_\_\_ 2. Date \_\_\_\_\_ 3. Req. No. \_\_\_\_\_

Office Name \_\_\_\_\_ No. & Street \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

4. Requisitioner Mailing Address: [ ] Same as address above

BLM Office \_\_\_\_\_ No. & Street or PO Box \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

5. (A) Person or alternate to be contacted about specifications for the replacement vehicle.

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

(B) Person who will be signing the receiving report for the vehicle.

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

6. Description of vehicle to be replaced.

License No. \_\_\_\_\_ Vehicle Class \_\_\_\_\_ GVWR \_\_\_\_\_ Mfr. \_\_\_\_\_ Model \_\_\_\_\_

Present Mileage \_\_\_\_\_ Year of Mfr. \_\_\_\_\_ Cost of repairs required on this vehicle \_\_\_\_\_

7. Federal Standard used in ordering the replacement vehicle - check box.

[ ] 307 [ ] Date: \_\_\_\_\_ 4X2 and 4X4, 4000 to 19000 GVWR

[ ] Other - Indicate Number and Date \_\_\_\_\_

8. Indicate the complete standard item number and desired option codes from the Federal Standard used.

Std Item No [ ] Options Required [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
Color Preference \_\_\_\_\_ Additional Requirements: (AREQ) \_\_\_\_\_

9. If the selected replacement is a vehicle which would be assigned to a vehicle class that pays a higher fixed ownership rate (FOR), the office must submit a complete program justification on an additional page.

10. Attach a separate page with approved justification for a sole source vehicle as required by the Instruction Memorandum. All sole source vehicles and options are identified by double asterisks in the Federal Standards.

11. If the vehicle is a new purchase, is replacing a vehicle that was declared a loss and surveyed, or requires additional funding because it is a more expensive replacement or requires non-WCF funded options, attach a requisition, Form 1510-18, with the funding code(s) and an explanation.

\_\_\_\_\_ COR Designated ( when required) \_\_\_\_\_

Signature and Title of Authorized Official Telephone Number \_\_\_\_\_

Approved \_\_\_\_\_, BLM Fleet Manager, BC680, Date \_\_\_\_\_

## **CERTIFICATION FOR STANDARD AND LAW ENFORCEMENT VEHICLES**

Office: \_\_\_\_\_ Date: \_\_\_\_\_

### **Standard General Purpose Vehicles:**

The following listed replacement requisitions represent the minimum capacity performance which will satisfy needs in consideration of overall safety, economy, efficiency and energy conservation in conformance with 41 CFR 101-26.501 and 41 CFR 101-38.104

### **Law Enforcement Vehicles:**

The following listed replacement requisitions are for vehicles used for law enforcement work and are in conformance with 41CFR 101-38.001-18. Only the minimum essential requirements are being requested.

\_\_\_\_\_  
STATE DIRECTOR

## **REPLACEMENT CRITERIA FOR LIGHT TRUCKS**

The standards prescribed below are minimum standards. Vehicles may be replaced when they have been operated the total miles listed. The mileage is projected the end of the field season. If the vehicle will reach the criteria during the field season, then it should be replaced before the field season. The Fixed Ownership Rate (FOR) is adjusted each year based on the age of vehicles when they are replaced. However, it is BLM policy to continue in service vehicles which meet prescribed replacement standards but which are in useable condition, provided as follows:

1. A continued program need exists for the vehicle;
2. The vehicle can be operated safely and dependably without excessive repair and maintenance cost, and without excessive fuel/oil consumption;
3. Repair parts are readily obtainable; and
4. Retention will not substantially reduce the sale value of the vehicle.

When any single repair job exceeds the estimated current market value of a vehicle, consideration should be given to replacement in lieu of repair and retention. Those vehicles with excessive maintenance costs may also be included prior to reaching the replacement criteria provided the supporting documentation is enclosed. You may use the above two considerations if funds are available.

<u>Vehicle Class and Description</u>	<u>Replacement Criteria</u>
140, 141, 142, 143, 145 (General Purpose, 4X2, includes pickup, panel, delivery, carryall van)	65,000 miles OR 10 years
160, 161, 162, 163, 166, 167, 168, 170 (General Purpose, 4X4)	60,000 miles OR 10 years
145, 165 PET vehicles	60,000 miles
164, 169 (Law Enforcement 4X4)	60,000 miles
670 RAWS	60,000 miles OR 3 years
662 and 663 Light Fire Trucks	8 years for 663, 9 years for 662



### **Average Vehicle replacement costs, FY02**

WCF Class	Representative Standard Item(s)	Average Cost (\$)
140	60, 61	13,220
141	41, 61C,	21,681
142	42, 41C	22,131
143	44, 42C, 44C	23,208
145	41C	21,708
146	2,3,20,100	19,460
147	21,22,24,100B,101,102	21,070
171	44A, 44D,52,54,73,74B, 84B	23,907
172	124B, 124D	26,115
175	531	35,675
176	541	38,990
181	622	58,515
182	524	62,419
160	65, 66	17,888
161	66C, 46	20,050
162	46C, 47	23,110
163	49, 47C, 49C	23,486
164	46C, 47C, 49C	26,772
165	46C	23,724
166	106, 108	31,627
167	105A, 105B, 105 w/ V8	28,977
168	6, 105, 25, 105A w/ V6	23,150
169	105B, 108, 57, 55	29,776
170	49A, 49D, 74A, 129	27,848
174	129A, 129B, 79B, 79F	31,953
178	712, 723, 732, 742	45,231
179	714, 724, 733, 743, 744	57,429
183	613, 623, 633A	66,788

More precise numbers may be available.

### **CERTIFICATION OF REQUIREMENT FOR OVERSIZE VEHICLE**

Vehicle \_\_\_\_\_ must be replaced by a standard item \_\_\_\_\_ from the Federal Motor Vehicle Standards, because this vehicle is required to haul, carry or tow the maximum allowed load of this vehicle for at least 40 percent of the miles this vehicle will be operated or four wheel drive is required to ensure the safe and timely completion of the travel and no other vehicles are available that can be substituted. The maximum allowed load is defined as either the seating capacity or payload as specified by the Federal Motor Vehicle Standard, derated for off-highway use.

Other Justification:

I certify that this vehicle meets the minimum requirements of the Government and acknowledge that use of this vehicle will adversely impact the BLM's efforts to reduce petroleum fuel consumption to comply with EO13149. I further certify that acquiring this vehicle is the best way to meet the local transportation requirements and vehicle pooling is used to the maximum extent at the local office.

Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_